



Visiting Student Program Policy 1600-0927

Visiting Student Program

A cooperative arrangement exists with Alabama A&M University, Athens State University, Calhoun Community College, Oakwood College and the University of Alabama in Huntsville. Under the conditions of this arrangement, a student at any of the participating institutions may request permission to attend a course at one of the other schools. Conditions governing the granting of permission include the following:

1. A visiting student must be considered a full-time student by his/her home institution. The credit hours to be taken at the host institution shall be counted in determining the full-time or part-time status of the student.
2. Any course to be taken under this program must be approved by the student's advisor and other appropriate personnel, and must be in the student's approved schedule and curriculum plan. The course must be unavailable to the student at his/her home institution. Unavailability may result from scheduling/time conflicts with other courses.
3. Normally, only one course may be taken at the host institution per semester. However, a second and/or third course (e.g. lab) may be taken with the approval of the chief academic affairs officer, or designee, of the home institution. Distance Learning courses have restricted enrollment and are not normally available to visiting students.
4. A visiting student must have a "C" average or better at the home institution and must meet all of the prerequisites of the host institution.
5. Students will be admitted by the host institution to a course on a "space available" basis, to be determined by the class count on the last day of regular registration.
6. Forms should be returned to the Registrar's Office no later than the first day of registration at the host institution.
7. If a student chooses to drop the course or decide not to attend, the student must process a drop form through the home institution. If the student does not drop the course, he/she will be billed for the course along with receiving a grade of "F" for the semester.

Any student interested in participating in the Visiting Student Program should contact the Athens State University Office of Admissions and Records for additional information.